



SEARCH HIGH-TECH CRIME TRAINING SERVICES

E-LEARNING TRAINING COURSE ANNOUNCEMENT

Basic Computer Skills for Law Enforcement

The purpose of this online course is to ensure that investigators are sufficiently prepared, via basic computer skills training, to attend and succeed at more advanced onsite computer investigation classes conducted by SEARCH, the National White Collar Crime Center (NW3C), and the Internet Crimes Against Children (ICAC) Task Force Program. This is not, however, a computer forensic course.

The self-paced, online training is divided into eight learning blocks with multiple learning resources to cover the course materials. These resources include interactive websites, lesson plans, PowerPoint presentations, and other documents.

What you will learn

This course covers the following topics:

- Introduction to Computer Hardware
- The basic Windows environment, including an introduction to the Graphical User Interface (GUI), the Windows desktop, desktop icons, the Windows taskbar, Quick Launch, the System Tray and the Start menu
- GUI desktop navigation, and common mouse functions within the Windows environment
- Basic file systems, including how information is stored on a hard drive, Windows file management, common file types, and how to navigate the file system
- Opening/saving files
- File system manipulation, and working with files within Windows Explorer
- Program installation

Prerequisites

Basic keyboarding skills recommended. SEARCH training courses are limited to law enforcement personnel only.

Investigators must request this online training at <http://www.search.org/programs/hightech/>. Proof of a law enforcement affiliation is required for enrollment.

Enrollment in this online course is limited to law enforcement personnel.
Submit your training request today at www.search.org/programs/hightech/

SEARCH, The National Consortium for Justice Information and Statistics
7311 Greenhaven Drive, Suite 270 • Sacramento, CA 95831 • 916/392-2550 • www.search.org